

SHASTA HISTORICAL SOCIETY
Annual Review Schedule and Form

POLICY NUMBER: P.03

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CERTIFICATION

We hereby certify that we are the duly elected and acting President and Secretary of the Shasta Historical Society, a 501(c)3 Corporation, and that the proceeding Annual Review Schedule and Form are duly adopted by the Board of Directors by a two-thirds majority as of January 9, 2014.

IN WITNESS WHEREOF, we have signed our name on January 9, 2014.

David H. Scott
President of the Board

Nancy Vollmers Boone
Secretary of the Board

RETENTION

This policy will be in effect indefinitely, unless changed by a two-thirds majority vote of the Board of Directors. In accordance with AASLH STePs Standards and good practices, all policies will be reviewed by the responsible Committee yearly and by the Board of Directors at least once every three years.

Approved January 9, 2014